

# Important Lab Safety Rules

Know the location of safety equipment

Follow the instructions

Don't play mad scientist

Leave experiments at the lab

Know what to do in case of an accident

Dress appropriately

Don't taste or sniff chemicals

Don't eat or drink in lab

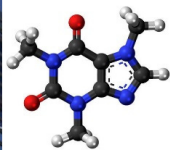
Don't experiment on yourself

Dispose of waste properly



"Are you kiddin'?  
There's teeth in the other end."





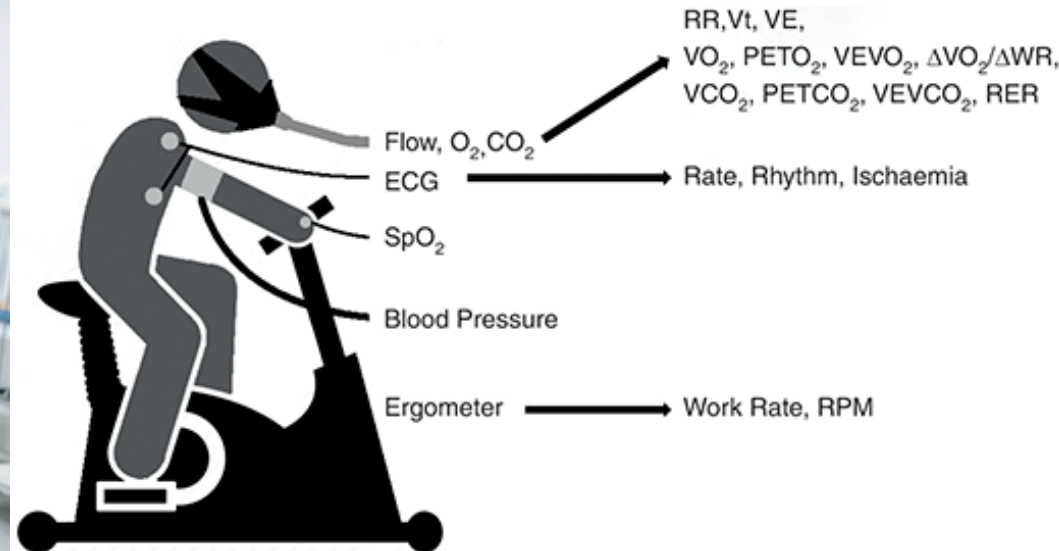
# Caffeine Safety



- To test the impact of caffeine on sport performance
- Two undergraduate student volunteers

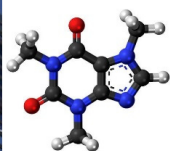


<https://www.istockphoto.com>



<https://www.cambridge.org>

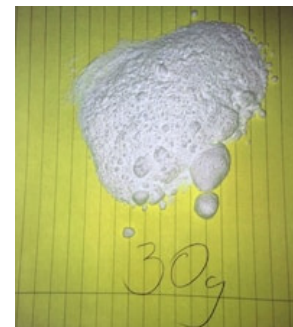




# Caffeine Safety



- New protocol
  - Bulk caffeine versus tablets
- Calculation error; 300 mg  $\rightarrow$  30 g
  - Decimal place error (100x)
  - Calculated vaporously; not written or checked
- Medical emergency
  - Dialysis, loss of 22-26 lbs, students recovered
- Court: Lack of supervision - inexperienced / incompetent
- University fined £400,000 (\$500,000) + expenses





# Caffeine Safety

- If you were the student volunteer, how would you ensure that this would not happen to you?
- If you were the TA/lab coordinator (or classmate, professor/instructor, department head), how would you ensure that this type of error does not happen in the teaching program?



# 'The Accident'

- Preston Brown, fifth year graduate student, training newer student
- Working with ~5 g nickel hydrazine perchlorate (**explosive**) under hexane
- Used mortar & pestle to gently remove clumps
- Removed PPE & was working at bench
- One last stir - mortar **exploded**
- Brown lost three digits on left hand, lacerated right hand & perforated left eye





## Leading to 'The Accident'

- Labmates were disturbed by [Brown's] conduct in the lab prior to the incident. His space was **disorganized**, items were **not labeled**, and "there had been **conflicts** over work space, **cleanliness** of the lab and use of **chemicals**"
- Brown started scaling up syntheses [eight months before accident], first to 1 to 3 g and then to 5 g
- Colleague told Brown the **scale-up was inappropriate**; Brown reportedly responded that things were "just fine."
- **Colleague** apparently **failed** to report the scale-up to either Weeks (PI) or Hope-Weeks (Co-PI)



# Leading to 'The Accident'

- Brown **transported** as much as "several grams of compounds" at a time in glass vials in a backpack or coat pocket
- Weeks (PI) told police that a student reported to him that Brown "would often avoid necessary steps to characterize compounds in order to save time"
- Several vials of material were at Brown's home, **unlabeled**
  - Destroyed by authorities
- Many laboratory vials were **unlabeled**
- **Laboratory notebook** provides no detail

Lab  
notebook  
entry

How can silver just  
leave the structure?

AgCl (s) in H<sub>2</sub>O

Ag<sup>+</sup> catalyst in presence  
of HCl?

AgCl





# Contributing to The Accident

- Studying energetic or **explosive** compounds
  - 'Improvised' explosives
  - Nickel hydrazine perchlorate
- 'Make no more than 100 mg' - synthesized 10 g
  - Policy not formalized or enforced in laboratory
- **No records** of syntheses and dispositions
- Wear **PPE**, practice safety - **inconsistent**
- Insufficient safety accountability by PI, Department & University
- No formal **training** for students



Brandon  
Weeks



Louisa  
Hope-Weeks



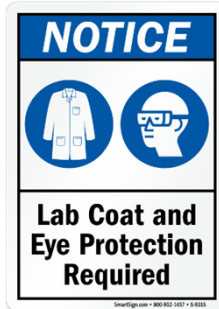
# Avoiding an Accident

- What is the role of each of these persons in promoting and ensuring safety in the laboratory?
  - New researcher (i.e., you)
  - Colleagues (other students, including grad students)
  - Laboratory manager
  - Primary investigator
  - Department head
  - Dean (Associate Dean for Research)
  - Vice President for Research
  - Others



# Laboratory Safety - Reflection

- **Communicate** with mentor and co-workers
- **Complete** all safety training
- **Know your environment** - Risks, engineering controls
- **Wear appropriate PPE** & use safety devices
- **Follow laboratory policies & SOPs**
  - Know and practice protocols
- **Expect** colleagues to be safe
- **Record** aims, goals, preparations, calculations, activities outcomes and conclusions
- **Laboratory notebooks** are legal documents



# Records, Data Storage & Security

## Chapter 5:

### Laboratory Notebooks

Excellent guides  
to ~~survive~~  
flourish in the  
laboratory  
environment



## Making the Right Moves

A Practical Guide to Scientific Management  
for Postdocs and New Faculty

Burroughs Wellcome Fund  
Howard Hughes Medical Institute

Second Edition

## Chapter 8: Data Management and Laboratory Notebooks

## At the Bench A LABORATORY NAVIGATOR

UPDATED EDITION

"...a marvelously crafted, enormously useful and entertaining guide for  
the laboratory neophyte...a survival kit no bench worker should be without."



Kathy Barker



COLD SPRING HARBOR LABORATORY PRESS



# Why Keep a Laboratory Notebook

- Provide a complete record of why experiments were initiated and how they were performed, outcomes, insights & conclusions (**self**)
- Encourage sound thinking. A forum to talk to yourself, to ask questions, to record important thoughts about experimental design & interpretation
- Provide information to persons interested in continuing your research. Others may want to repeat and extend your experimentation **if you die an early death**
  - Complete record of rationale, procedures, reagents, data, and thoughts to bequeath (**others**)
  - Notebooks that are kept solely for personal consumption are often illegible and incoherent (usually both) and are worthless to the broader scientific community
- **To get rich! \$\$** You may discover or develop something important and in such an event you must have a notebook that supports your claims. If you have not kept up a proper laboratory notebook, other researchers and their patent lawyers will beat you to the Patent Office and to the bank.

modified from <https://colinpurrington.com/tips/lab-notebooks/> & Dr Kurt Kwast (University of Illinois)

# Why Keep a Laboratory Notebook

## Scientific

- Reproducibility
- Publications
- Grant proposals

## Legal

- Grants & Contracts
- Quality Assurance
- Product Approval
- Patents
  - Supporting data
  - Dates
  - Proof of practice

# Essential Elements

## Useful Books Explain

- What you did
- Why you did it
- How you did it
- When you did it
- Where materials are
- Outcomes with locations
- Your interpretations
- Contributions

## Good Books are

- Legible
- Organized
- Accessible
- Allow repetition of experiments
- Compliant with granting agencies AND institutional requirements
- Accurate
- Complete
- Secure



# Information to Record

- **Date** (& experiment name or number)
- **Purpose**, hypothesis & goal
- How you did it? (**approach & methods**)
  - Sources of **materials** (vendor, lot #'s, etc.) & preparation
  - **All calculations with units for all components** (e.g., mass, volume, concentration)
  - Self-references to lab-made or proprietary **reagents** (notebook & page)
  - **Organisms**: type, line, passage, generation, age, last fed, etc.
  - **Conditions**: temperature, atmosphere, pH, osmolality, etc.
  - Can refer to centralized methods notebook with version number
    - Must include verification of timing, protocol steps, QA parameters, etc.
  - **Collaborators** - who helped? Reference to their notes

# Information to Record

- **Results** (Data/observation/location of generated materials)
  - **Tangible** (photographs, radiographs, printouts, etc. pasted in or location)
  - **Intangible** (qualitative assessment, descriptions, calculations)
  - **Electronic** file names and storage location(s); Derivative files
- May allow space for **comment** when data are reviewed or distilled
- **Discussion**
  - Can be about any of the above topics (i.e., not just as conclusions)
- **Conclusions/objective interpretation**
  - **Include any artifacts or errors made or observed**
  - Reflect back to hypothesis and goal
- **What's next (a.k.a. future directions)?**
  - Next experiments / Optimizations / Modifications

# Naming Electronic Files

- File must be accessible & stable
  - Software available to access, manipulate & analyze data
  - Naming must be interpretable by others who will access the information
  - Data archive file unchanged by accessing, copying or compressing
- Name must be unique, meaningful and logical (searchable)

Pr000FTpKeywordxxx00a.xxx

Project: 5 alpha-numeric ←  
File Content: 3 text ←  
→ 10 α numeric  
→ Extension  
→ Version: 2 numerals, 1 text

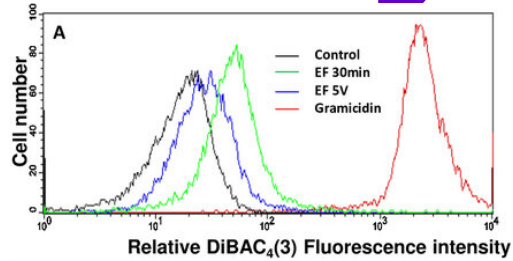
YYMMDDExTECKeywordxxx.xxx

Date: note format, 6 numerals ←  
Run # on this date: 2 numerals ←  
→ 10 α numeric  
→ Person performing experiment: 3 initials  
→ Extension

Example: 25052101bdsF508bicarb.csv

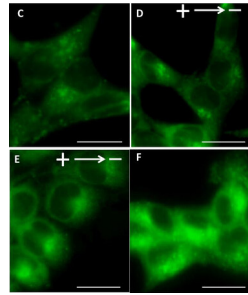


# Naming & Storing Electronic Files



**FACS**

Three Trts; Two Time Pts; x.std or x.prp



**Images**

Archive data



16 TB RAID

Lab Archives

Organize

Date

User

Project

Agency

Organism

Access

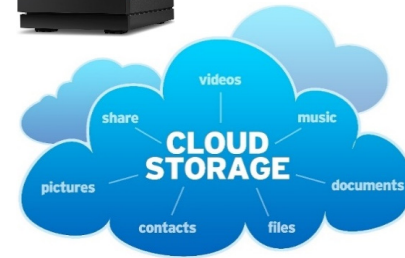
New

Read

Write

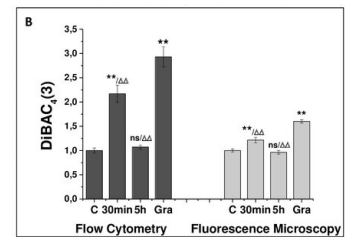
Modify

Re-name

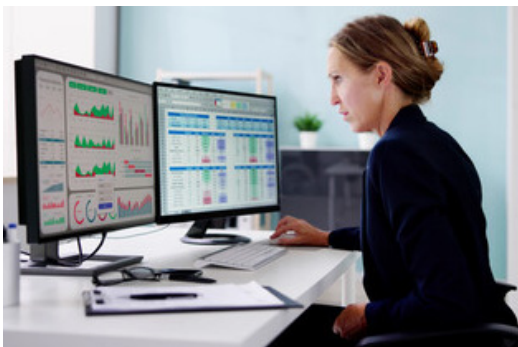


Named?  
Stored?  
Access?

File Name	File Type	File Size	File Date	File Location
1	1.2 MB	1.2 MB	1.2 MB	1.2 MB
2	1.2 MB	1.2 MB	1.2 MB	1.2 MB
3	1.2 MB	1.2 MB	1.2 MB	1.2 MB
4	1.2 MB	1.2 MB	1.2 MB	1.2 MB
5	1.2 MB	1.2 MB	1.2 MB	1.2 MB
6	1.2 MB	1.2 MB	1.2 MB	1.2 MB
7	1.2 MB	1.2 MB	1.2 MB	1.2 MB
8	1.2 MB	1.2 MB	1.2 MB	1.2 MB
9	1.2 MB	1.2 MB	1.2 MB	1.2 MB
10	1.2 MB	1.2 MB	1.2 MB	1.2 MB
11	1.2 MB	1.2 MB	1.2 MB	1.2 MB
12	1.2 MB	1.2 MB	1.2 MB	1.2 MB
13	1.2 MB	1.2 MB	1.2 MB	1.2 MB
14	1.2 MB	1.2 MB	1.2 MB	1.2 MB
15	1.2 MB	1.2 MB	1.2 MB	1.2 MB
16	1.2 MB	1.2 MB	1.2 MB	1.2 MB
17	1.2 MB	1.2 MB	1.2 MB	1.2 MB
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20	1.2 MB	1.2 MB	1.2 MB	1.2 MB
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25	1.2 MB	1.2 MB	1.2 MB	1.2 MB
26	1.2 MB	1.2 MB	1.2 MB	1.2 MB
27	1.2 MB	1.2 MB	1.2 MB	1.2 MB
28	1.2 MB	1.2 MB	1.2 MB	1.2 MB
29	1.2 MB	1.2 MB	1.2 MB	1.2 MB
30	1.2 MB	1.2 MB	1.2 MB	1.2 MB



**Data Acquisition Systems**



Analysis, Distillation,  
Aggregation, Presentation,  
Summary, Discussion

Intermediate & Final Derivative Files  
(.prp), .csv, .dat, .txt, .pdf  
.jpg, .tif, .psd, .jnb, .doc, .docx, .xls



# Ownership & Access

- **Grants:**

- Typically, the grantee 'institution' (e.g., university) owns all data, including laboratory notebooks
- Primary investigator/Program director responsible for recording, organizing and **securing** data
- Granting organization may require [open] access to data files and/or submission of information to repositories
- Granting organization may require access to data, including notebooks, at will (e.g., audit)

- **Contracts**

- Typically, contracting agency (e.g., corporation) owns all data, including laboratory notebooks
  - May affect opportunity to use data for future projects or for publication
- Primary investigator/Program director responsible for recording, organizing, **securing and delivering** data



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# Record-keeping - Reflection

Revised and Updated Edition  
**DENYING  
TO THE GRAVE**



- Laboratory notebooks are really important!
- What, Why, How, When, Where, Outcomes, Interpretations, Contributions
- Legible, Organized, Accessible, Accurate, Complete, Secure
- Include all calculations!
- Cataloging within a system is really important!
  - Develop effective expandable system to name and organize items
  - Access to reagents and products
  - Access to archival, intermediate and derivative files

