

**VETERINARY HEALTH CENTER at KANSAS STATE UNIVERSITY
OFFICIAL PROTOCOL**

CLINIC HOURS AND APPOINTMENTS

Regular hours for the Small Animal Desk are 8:00 A.M. to 5:00 P.M. weekdays and select Saturday mornings from 8:00 A.M. to 11:00 A.M. (except holidays). Regular hours for the Large Animal Desk are 8:00 A.M. to 5:00 P.M. weekdays (except holidays). Regular receiving schedules are established by each Section Head. Clients should be encouraged to make appointments by calling the Large Animal or Small Animal Desks. Appointments can only be made during regular VHC hours. Veterinary students are not permitted to schedule appointments for clients.

Examination, treatment or admission of an animal into the VHC can only be done with authorization of a Senior Clinician. You may not treat any animal (yours or anyone else's) within the VHC, or use the VHC equipment or facilities without authorization and supervision of a Senior Clinician. All animals treated within the VHC must have been admitted and discharged by one of the desks.

Emergency/ICU service will be available to our clients 24 hours a day, 365 days a year. Students will be randomly assigned to emergency/ICU duty in the VHC.

CATACORY House Officers, Senior Students
REVIEWED 05/01/2018 Director of Client Services