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|  | OFFICIAL PROTOCOL |

**CLINICIAN SIGNATURE REQUIRED FOR DRUG ORDERS**

Dispensary Request Forms must be signed by a clinician before medication will be dispensed by Dispensary staff.

In emergent situations the following protocol will apply:

1. Dispensary staff will immediately provide the needed medication to the requesting student or technician.

2. Student, technician, or Dispensary staff will fill out a Dispensary Request Form.

3. Dispensary will contact the clinician to request they go to the Dispensary to sign the form.

4. Clinician will sign the Dispensary Request Form within 72 hours.

Please contact the Pharmacist if you have questions or concerns.