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|   | OFFICIAL PROTOCOL |

**BLOOD DONOR PROGRAM**

Pet Health Center students are responsible for the daily care and well-being of the feline blood donors. We are committed to providing optimum, humane donor care for the welfare of the donors and to maintain the safety of our blood supply.

I.Blood Donor Faculty Coordinator Responsibilities

 A. Oversight of medical care

 B. Compliance with current KSU IACUC protocols. (All requests for use of donor animals for other procedures must be approved by the Faculty Coordinator prior to being performed.)

 C. Ensuring an adequate supply of blood products for routine emergent care at the VHC.

 D. Assistance with acquisition of replacement donor animals and placement of retiring donors in suitable homes.

 E. Providing Adjustment Request forms to the Fiscal Officer for write off of potential donor charges to the **WS** Blood Donor SA account.

F. Answering questions and making final decisions, along with the Hospital Director, for the VHC blood donor program.

II. Blood Donor Supervisor Responsibilities

 A. Daily oversight of donor care and status.

 B. Contacting the Blood Donor Faculty Coordinator regarding medical questions.

 C. Coordination of routine diagnostic testing and vaccinations.

 D. Maintaining and updating protocols for drawing blood from canine and feline donors. Such protocols will be clearly defined so they can be readily followed in situations where additional blood products are needed beyond what is available.

 E. Ensuring an adequate supply of blood products for routine emergent care at the VHC.

 F. Acquiring of replacement donor animals on a timely basis and facilitating placement of retiring donor animals in suitable homes.

G. Making sure owners of outside blood donors receive the following benefits:

1. Up to one 40lb bag of dog food at the time of donation

 2. A Pet Health exam and vaccines at the time of donation.

3. Flea/tick & heartworm preventatives annually from date of first donation.

 H. Organizing and stocking the blood donor collection supplies.

 I. Ordering supplies as needed.

III. Student Responsibilities

 A. Feline Donors

 Complete physical examination, TPR, nail trims (if needed), and body weight (in kg) at the start of each week. (Monday if not a holiday). Record all findings on the Instinct treatment sheet.

 2. Daily notation should be entered in Instinct (not complete physical)

on remaining days of the week. Please complete SOAP and physical examination if a cat is ill.

1. PCV and TP may need to be checked intermittently upon request of a clinician.

4. Groom and provide positive interactions with the cats daily.

1. 5. Heartworm preventative and flea/tick control is to be given on the 1st of each month (contact the Blood Donor Supervisor for medications).

6. Cats will be fed daily by animal caretakers. Uneaten food portions will be labeled by the animal caretakers and placed in the 1st empty cage in the Cat Donor Room labeled as Uneaten Food. They will let them out of their cages in the mornings.

7. In the evenings, students will return cats to their respective cages at approximately 10:00 P.M. Please obtain each cat’s uneaten food portion from the Uneaten Food cage and place in the respective cages.

8. Consult with the Small Animal Medicine Section Head or the Blood Donor Supervisor regarding any of the cats’ medical issues (vomiting, diarrhea, anorexia, etc.) as they occur.

If a donor has a problem, students should notify the intern scheduled on emergency service for that week or the Blood Donor Faculty Coordinator. Students should write their name on each blood donor they are assigned.

IV. Blood Donor Records and Charges

 A. Volunteer Blood Donors

1. Desk personnel will register the patient. The Blood Donor Faculty Coordinator or his/her designee will be applied to the Business Office to write off the client charges to the Blood Donor SA account.
	1. If other items outside the packages are performed, a discount must be removed prior to entering those performed treatments.
2. Screening packages will consist of the following:
	1. Initial screening:
		1. Z2109 (Exam, Temperament Evaluation, Blood Typing Card Test, Blood Typing ABRI)
	2. Second Screening:
		1. Z2110 (Exam, Blood Pressure Doppler, SNAP 4Dx Heartworm test, Chem Profile, CBC, Urinalysis, Fecal Flotation, Blood Transfusion Panel, Cystocentesis)
3. Owners of outside blood donors will receive:
4. Up to one 40lb bag of dog food at the time of donation
5. A Pet Health exam and vaccines at the time of donation or once during the twelve months following the donation.
	1. Pet Health will provide the following vaccinations:
		1. Bordetella, Distemper, Lepto, and Rabies
	2. Yearly Preventative Bloodwork will consist of:
		1. Exam, SNAP 4Dx Heartworm test, Chem Profile, CBC, Urinalysis, and Fecal Flotation.
6. Preventatives (Nexgard & Intercepter) will be dispensed by the VHC Pharmacy at 6 months at a time.
7. The Hospital Administrator will generate write-offs for outside blood donors to “BD” as services are received.