



Veterinary Health Center

MANHATTAN, KANSAS

OFFICIAL PROTOCOL

ROUNDS, MEETINGS AND SEMINAR PAGING PROCEDURES

The following procedures will be followed regarding paging during rounds, meetings and seminars. Always page with *911 for emergencies.

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| 1. | <u>ANESTHESIOLOGY</u> | Mon-Fri | 7:00-8:00 am, Student rounds |
| | | Mon | 7:30-8:30 am, House Officer Seminar |
| | | Mon | 8:30-9:30 am, Anesthesia resident topic rounds |
| | | Fri | 8:00-9:00 am, Anesthesia Section Journal Club |

Page for all calls. If the page is not answered, send the call to voicemail using proper protocol.

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| 2. | <u>CARDIOLOGY</u> | Mon-Fri | 8:00-9:00 am, Student Rounds |
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Send Teams message to cardiology for calls. If the Teams message is not responded to, send a follow up teams message with contact info.

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| 3. | <u>DENTISTRY</u> | Mon-Thurs | 8:00-9:00 am rounds |
| | | Friday | 8:00-10:00 am rounds |

Page nurses first then dental suite phone 2-7268

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| 4. | <u>DERMATOLOGY</u> | Mon | 7:30-8:30 am, House Officer Seminar |
| | | Thurs | 8:00-9:00 am, Derm Biopsy Rounds |
| | | Fri | 8:00-9:00 am, Section Meeting |

Page for all calls. If the page is not answered, send the call to voicemail using proper protocol. If it is a client calling, page the Dermatology Veterinary Nurse.

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| 5. | <u>EQUINE</u> | Mon-Fri | 8:00-9:00 am, Student Rounds |
| | | Mon | 7:30-8:30 am, House Officer Seminar |
| | | Wed | 8:00-9:00 am, House Officer Surgery Rounds |
| | | Thurs. | 8:00-9:00 am, House Officer Medicine Rounds |
| | | Fri | 8:00-9:00 am, House Officer
Morbidity/Mortality Rounds |
| | | Fri | 9:00-10:00 am, Section Meeting |

Page the clinician on duty if it relates to a clinical case (hospitalized, consultation, or impending referral). Send to voice mail if the call is business related (pharmaceutical company, equipment representative, interview, invitation to lecture, etc).

6. EXOTICS
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| M, T, Th | 8:30-9:30 am Student Rounds (based on time and caseload) |
| Mon | 7:30-8:30 am House Officer Seminar |
| Wed and Fri | Zoo (can range from 7:30 am-3:30 pm) |

Send Teams message to Exotics for non-emergent calls from clients or non-clients (but NOT rDVMs). Page Sr Clinician for rDVM calls.

In case of an emergency or same day referral, page senior clinicians, resident or intern. If unanswered send to Teams and call the ward.

Anything that is emergent or coming in that day should never be sent to anyone's voicemail as those are not checked until the end of the day.

7. LIVESTOCK SERVICES
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| Mon | 7:30-8:30 am, House Officer Seminar |
| Wed | 7:30-8:30 am, Section Meeting |
| Mon-Fri | 8:30-9:30 am, Student Rounds |
| M, Th, Fri | 8:00-9:00 am House Officer Rounds |
| Fri | 8:00-9:00 am, Medicine Journal Club |

Send Teams message to livestock services

8. ONCOLOGY
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| Mon | 7:30-8:30 am, House Officer Seminar |
| Mon | 8:00-9:00 am, House Officer Rounds |
| Thurs | 8:00-9:00 am, House Officer Rounds |
| Fri | 8:00-9:00am, Pathology Rounds or M&M |

Don't page unless an emergency. Send all non-emergency calls to voicemail using proper protocol. If a client is calling, page the Oncology Assistant or Veterinary Nurses.

9. OPHTHALMOLOGY
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| Mon | 7:30-8:30 am, House Officer Seminar |
| Mon-Thurs | 8:30-9:30 am, Student Rounds |
| Fri | 8:00-9:30 am House Officer Rounds |

Send Teams message to ophthalmology

10. PET HEALTH CENTER Mon-Fri 8:00-9:00 am, Student Topic Rounds
- Don't page unless an emergency.* Please use Teams to see if a nurse or staff member is available to speak, otherwise send to the PH answering machine (2-4815).
11. RADIOLOGY M, W, Th, F 8:00 am -until finished, Student Rounds
 Mon-Fri 8:00 am -until finished, Resident Rounds
 Tues 8:00-10:00 am, Student Rounds
- Transfer call to a nurse in Radiology (2-4171)
12. SMALL ANIMAL MEDICINE Mon-Thur 8:30-9:30 am, Case Rounds
 Mon 7:30-8:30 am, House Officer Seminar
 Wed 7:30-8:30 am, Journal Club
 Thur 7:30-8:30 am, Morbidity/Mortality Rounds
 Fri 7:30-9:00 am, Board Review and Section Meeting
 Fri 9:00 -10:00 am, Case Rounds
- Page Medicine Nurse.* If page is not answered, send the call to SAIM Resident voicemail or senior clinician voicemail.
13. SMALL ANIMAL SURGERY Mon 7:30-8:30 am, House Officer Seminar
 Mon-Fri 7:30-8:30 am, Resident Rounds
 Mon-Fri 8:30-9:30 am, Student Rounds
- Page Sr Clinician or Resident.* If the page is not answered, send client call to resident voicemail or rDVM to clinician voicemail. Emergency during rounds, page with a 9.