

**VETERINARY HEALTH CENTER at KANSAS STATE UNIVERSITY
OFFICIAL PROTOCOL**

LOCKERS – 4TH YEAR STUDENTS

Each 4th year student is assigned a locker in Mosier Hall. It is permissible to place locks on lockers, however:

1. No VHC supplies should be stored in personal lockers (e.g. syringes, needles, vet wrap, other hospital equipment).
2. If you have an empty/used syringe or patient medication, these need to be disposed of appropriately and not placed in a personal locker.
3. Personal medications stored in lockers need to be in their original containers and clearly labeled.
4. Possession of controlled substances, not prescribed for personal use or being administered to a patient per approved medical orders, is a violation of VHC and College policy.

At the end of the final day of 4th year rotations, students are required to clean out the assigned locker and remove all personal belongings and locks. Any locks left on lockers will be cut and items in lockers will be disposed of.

APPROVED 5/14/18, Hospital Board