



Veterinary Health Center

MANHATTAN, KANSAS

OFFICIAL PROTOCOL

RABIES VACCINE SERIAL NUMBER TRACKING

Purpose: To enable the VHC to respond to manufacturers recall of rabies vaccine, the clinician administering a rabies vaccine must:

- I. Enter the rabies charge in the patient's VetStar record. A pop-up window opens that requires the tag number, duration of vaccine, expiration of the vaccine itself, and vaccine serial number to be entered. If the animal does not require a tag number, you may enter roman numeral "I". The serial number is located on the side of the rabies vaccine bottle. All dogs and cats should have a tag number.
- II. Enter the vaccine serial number in the patient's medical record on the Preventative Medical Procedures Sheet. The 1ml vials have a sticker that may be removed and placed on the Vaccine Sticker Sheet, which is then scanned into the electronic medical record (EMR). The 10ml tanks do not have stickers so the serial number must be hand written on the Vaccine Sticker Sheet and the Preventative Medical Procedures Sheet. To add or change the serial number, type "pt" in the command line in the Client/Patient Screen on VetStar. Then, scroll to Rabies and enter or change the serial number. (You cannot enter or change the tag number.)