

Externships for Kansas State University credit:

To receive credit for an elective externship, it should be a unique, high-quality experience that builds/adds to your education at K-State. The Externship Review Committee typically approves experiences with board-certified specialists or unique experiences not available at KSU (i.e. government practice) . For a specialty practice experience to be approved, students must have opted to take the specialty rotation at KSU (i.e. cardiology, cow-calf management, exotics) during the rotation lottery. One credit externships (one week in duration) are normally not approved except for humane societies and the Great Plains Veterinary Educational Center at Clay Center, Nebraska. For humane society experiences to be approved, a veterinarian must be on site every day. Working with veterinary technicians does not fulfill this requirement. If you have two consecutive weeks available and are willing to stay for two weeks, but only need one credit to fulfill your elective requirements, students should document this on the externship approval form. Some additional information regarding specific externships is available in the Departmental Office.

The externship approval application is available on-line at:

<http://www.vet.k-state.edu/asp/education/cs/externships/approval.form.asp>. We have reciprocity with all North American veterinary schools. Tuition is normally paid to KSU by our students. If you are interested in liability insurance for your externship experiences, coverage can be purchased at a reasonable cost through the AVMA. Information can be located at: www.avmaplit.com or their phone number is 1-800-228-7548.

- For the **summer** rotations (May 12 - July 20, 2014), the deadline is **Tuesday, April 1**
- For the **fall** rotations (July 21 – November 23) the deadline is **Tuesday, July 1**
- For the **spring** semester (November 24 – May 11) the deadline is **Tuesday, November 4**

To ensure you meet the deadlines, please plan to have all externships submitted at least two weeks prior to the semester deadlines. If you are not notified within two weeks of your submission, please contact Kascha Bohnenblust at kascha@vet.ksu.edu. Deadlines are important to obtain credit for graduation and for accommodations for emergency/ICU duties. Early externship approval is to your advantage. DCS personnel start working on Emergency/ICU schedules eight weeks before the rotation starts and they are distributed five weeks ahead of the beginning of the rotation. If your externship has been approved before we start working on the schedules, we are better able to consider travel time to your externship when assigning duties on the last weekend of the rotation.

Retrospective requests are not approved.

Approval Date: 2/20/14