

Date: Month, Year

CURRICULUM VITAE

Name

Current

Street Address
Manhattan, KS 6650x
Home Phone

Permanent

Street Address
Saratoga, NY xxxxx
Phone

Education:

Date	Institution	Degree
2010-2014(anticipated)	Kansas State University College of Veterinary Medicine. Manhattan, KS Summa cum laude (magna or cum laude)	D.V.M.
2007-2010	Cornell University College of Arts and Sciences. Ithaca, NY Zoology. Magna cum laude.	B.S.

Educational background should appear in reverse chronological order (do not include high school). List degree, major, graduation date (anticipated), and college/university. Only include GPA and class rank if very high. Do include academic recognition (ie. cum laude).

Professional Experience:

Veterinary Assistant, Maryland Equine Center
Ambulatory Equine Clinic, Dr. Joseph Thomson

June-July 2012
Sparks Glencoe, MD

- Participated in physical examination, radiography, ultrasonography, lameness examination, pre-purchase evaluation, pregnancy diagnosis, and emergency care.
- Observed alternative treatments including acupuncture, chiropractic, and herbal medicine.

List the most recent experiences first (reverse chronological order). Consistent layout is important. State job title, the name of employer, followed by dates of employment, and description of job responsibilities. Be complete, truthful, and accurate without excessive detail, exaggeration, or distortion. Do not use paragraphs to describe experiences.

- Use a bulleted sentence fragments (3 to 5) to indicate unique skills and responsibilities. There is no need to provide a laundry list of common basic veterinary skills acquired during a particular experience.
- Use concise telegraphic style. Omit personal pronouns (I, we) and articles (a, an, and the) whenever possible; third person appears more objective/factual. Sentence fragments are acceptable.
- Use medical terminology. Slang terms and abbreviations are unacceptable.
- Describe the general experience (large animal ambulatory practice, referral specialty practice) and unique experiences (practice management responsibilities, spay/neuter clinic, distal limb radiography).

- Verbs are not always necessary. When used, choose action verbs: coordinated, developed, designed, and managed. Maintain consistent verb tense.
- For non-veterinary work experiences, list job title, company name, and dates worked. Relevant non-veterinary work experiences may warrant a more detailed description of responsibilities (ie. financial, computer, management, or research skills). No need to list camp counselor and waitress jobs held during college.

Externships and Mentorships:

Arizona Equine Medical and Surgical Centre, Phoenix, AZ
Dr. Edward Voss. October 1 - October 21, 2013

6666 Ranch, Guthrie, TX
Dr. Glenn Blodgett. March 28, 2014-April 17, 2014

**List experiences that are planned and approved. Readers will understand these experiences have not been completed based on the dates.

Elective Coursework:

Fall 2012 CS 741 Veterinary Practice Management (1 cr)
Spring 2013 CS 740 Emergency Medicine (1 cr)
Spring 2013 CS 747 Systems Integration for Small Animal Medicine (2 cr)

Professional Activities and Associations:

- Student Chapter of the American Veterinary Medical Association, National and KSU – 2010-14
Treasurer – 2011-12
- Veterinary Business Management Association - 2010-2014
President – 2004-05, Vice-President – 2012-13
- Student Chapter of the Veterinary Emergency and Critical Care Society - 2011-14
- Student Chapter of the American Association of Swine Practitioners – 2011-13

Honors and Awards (or Awards and Scholarships):

- Telefund Scholarship, KSU-CVM - Spring 2011, Fall 2011, Fall 2012
- Nebraska Veterinary Medical Association Student Scholarship - Fall 2012
- Col. Frank C. Hershberger Memorial Veterinary Scholarship, KSU-CVM - Fall 2012
- Golden Key National Honor Society, Cornell University - inducted 2007
- Phi Kappa Phi National Honor Society, Cornell University - inducted 2009

Professional Presentations (optional category):

Clinical effects of BVD virus in feedlot cattle. Western States Veterinary Conference. Las Vegas, NV. February 22, 2013.

Auditing the health status of a feedyard. Annual Meeting of the South Dakota Veterinary Medical Association. August 12, 2013. Souix Falls, S.D.

Refereed Publications (optional category):

Gehring R, **Beard L**, Wright A, Coetzee H, Havel J, Apley M. Single-dose oral pharmacokinetics of pergolide mesylate in healthy horses. *Vet Therapeutics* 2010;11:E1-8.

Wright A, **Beard L**, Bawa B, Bras J. Dysautonomia in a mule aged six years in the United States *Equine Vet J* 2010;42:170-172.

List citations in reverse chronological order (include unpublished or in press manuscripts). Your name should appear in bold print.

Optional Categories:

- Licensure. Accreditation, Board Certification
- Continuing Education (national and regional meetings – SCAVMA, AABP, AAEP)
- Certification (AI, acupuncture, carcass evaluation)
- Research support
- Abstracts
- Public education and outreach (delivered by you)
- Instructional experience

References:

List the names, titles, and addresses of 3 people whom you have asked to serve as professional references. It is a red flag for a new graduate seeking a clinical position to not choose a **clinical faculty member** from their home institution as a primary reference. Provide your references with a copy of your CV so they can discuss the details of your background more fully.