

KSU College of Veterinary Medicine
Associate Dean for Research and Graduate Programs

Position Number:

Type of Appointment: Full-Time, 12-month

Regular/Administrative/Tenured

The Associate Dean for Research and Graduate Programs serves as the chief administrative officer responsible for the research enterprise in the college and provides advice to the Dean on matters related to research and scholarly activities. The Associate Dean manages college research infrastructure, facilitates extramural funding for college research initiatives, manages research policies and guidelines within the college, and promotes interactions with other colleges and agencies within and outside of the university.

ESSENTIAL RESPONSIBILITIES

- Work with and manage the CVM's research interests and partnerships with various university, state, and federal agencies integrating research programs, training initiatives, and areas of common interests between collaborating agencies and college research stakeholders.
- Facilitate college planning initiatives to include the establishment and assignment of research space in conjunction with department heads.
- Manage the CVM Intramural Grant Program, research start-up packages, and matching commitments for research proposals.
- Lead the CVM Grants Administration Office.
- Develop and manage college research policies and guidelines.
- Represent the college on the university's Associate Deans for Research Council, the Association of American Veterinary Medicine Colleges Research Committee, and NBAF Liaison.
- Support the independent and collaborative research efforts of college faculty members and trainees to develop and sustain research programs that are regionally relevant and internationally recognized.
- Contribute to the recruitment and mentorship of early career research faculty.
- Serve on the Dean's Administrative Council to advise the Dean on research planning and projects for the college.
- Facilitate extramural funding for college research initiatives, maintain research infrastructure, and promote and represent the college's research programs.

- Oversee activities of core facility laboratory space including but not limited to creating a financial structure, negotiation of maintenance contracts and completion of annual reporting to university administration.
- Support Graduate Program directors to coordinate graduate education and graduate student activities.
- Advocate for the full spectrum of research efforts, develop short and long-range goals, and develop a communication plan describing the achievements and activities of the college research enterprise.
- Special Projects as assigned by the Dean of the College.

QUALIFICATIONS

Required Education:

- Earned doctorate (PhD or equivalent) in an area relevant to veterinary medicine

Required Experience:

- Credentials or experience for appointment as a tenured, full professor
- Demonstrated leadership qualities, particularly in administration, personnel management, budgeting, communication, and grantsmanship, as well as the ability to represent the college to scientific, agricultural and animal-health groups
- Strong commitment to excellence in instruction, research, and outreach
- Strong commitment to expanding diversity in the college
- Experience in assessing priorities and adapting to change with creativity and innovation
- Ability to create and foster a multicultural environment

Other Requirements:

Preferred Education:

- DVM

Preferred Experience:

- Experience with teaching, research, outreach, and international programs in a land grant university
- Strong professional record of achievement
- Demonstrated experience in mentoring early career faculty
- Familiarity with national program and infrastructure grant